

NURSES AROUND THE CLOCK PTY. LTD.

ABN: 69 103 857 012

STAFF EMPLOYMENT CHECKLIST

Date of Application: _____

First Name: _____ Last Name: _____

Tel/Mob: _____ Email: _____

Dear Applicant,

When applying for a job with Nurses Around the Clock Pty. Ltd. please bring the following items to your designated interview. Attending the interview without these items will slow down the application process.

N.B. All documents used for the purpose of verification must be originals, or copies of the originals that have been certified as true copies.

EMPLOYMENT DOCUMENTATION	TO BRING	TO COMPLETE
STAFF EMPLOYMENT APPLICATION FORM	<input type="checkbox"/>	<input type="checkbox"/>
LITERACY & NUMERACY TEST	<input type="checkbox"/>	<input type="checkbox"/>
TAX FILE NUMBER DECLARATION	<input type="checkbox"/>	<input type="checkbox"/>
AUST FEDERAL POLICE APPLICATION/CLEARANCE	<input type="checkbox"/>	<input type="checkbox"/>
CURRENT PASSPORT / BIRTH CERTIFICATE	<input type="checkbox"/>	<input type="checkbox"/>
EDUCATIONAL QUALIFICATIONS/CERTIFICATES	<input type="checkbox"/>	<input type="checkbox"/>
AUTHORITY TO PRACTICE - RN	<input type="checkbox"/>	<input type="checkbox"/>
2 PASSPORT SIZE PHOTOS	<input type="checkbox"/>	<input type="checkbox"/>
CURRICULUM VITAE (CV)	<input type="checkbox"/>	<input type="checkbox"/>
EMPLOYMENT REFEREES (THREE)	<input type="checkbox"/>	<input type="checkbox"/>
SUPERANNUATION FUND DETAILS	<input type="checkbox"/>	<input type="checkbox"/>
BANK ACCOUNT DETAILS	<input type="checkbox"/>	<input type="checkbox"/>
DRIVER'S LICENCE	<input type="checkbox"/>	<input type="checkbox"/>

Applicants Signature _____

NAC Staff Signature _____